

**Educator In-Service @ The Field Museum
REQUEST FORM**



Contact Information

Name of School or Organization: _____

Group Leader or Primary Contact: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Alternative Phone Number (Mobile): _____

E-mail Address (required) : _____

In-service Information

Type of In-service Requested (See chart on page 2): _____ Fee: _____

Requested Date of In-Service: (1st choice) _____ (2nd choice) _____

Location: _____ *The Field Museum* _____

Anticipated Arrival: _____ Anticipated Departure: _____

of Participants: _____ _ Educators-in-training _ Certified classroom educator

Are you interested in re-certification credit? _ CPDUs (1 CPDU per hour of instruction)

Group Information

Subject(s) and grade level(s) of participants (check all that apply):

Subjects

- General
- Science
- Math
- Other _____
- Social Science
- Language Arts
- Fine Arts

Grade Levels

- Grades preK-2
- Grades 3-5
- Other _____
- Grades 6-8
- Grades 9-12

What do you hope your teachers will achieve through this in-service? Please number your interests below, 1 = highest priority – 4 = lowest priority:

- _____ Planning and implementing effective field trips to The Field Museum
- _____ Learning about hands-on resources that can be used in the classroom
- _____ Developing content knowledge related to the following exhibitions (check exhibition of interest):
 - _ The Ancient Americas exhibition (indigenous cultures of the Americas)
 - _ Evolving Planet exhibition (history of life on Earth)
 - _ Inside Ancient Egypt (ancient Egypt)
 - _ DNA Discovery Center exhibition (DNA and scientific research at The Field Museum)
 - _ Other (please specify) _____

Special Requests or Needs (Temporary exhibitions, catering, other): _____

Other notes: _____

Payment Procedures: All fees must be pre-paid at least 2 weeks before scheduled In-service.

Fax this completed form to 312-665-7522. ATTN: Mara Cosillo-Starr
 If you have questions, call 312-665-7508 for more information.

Thank you for your interest in The Field Museum!

Educator In-service Fee Structure

Type of In-service	Length of In-service	Group Size	Fee
Introduction to Harris Educational Loan Center	45 minutes	Fewer than 30 participants	\$50
General Educator In-service	3 hours	Fewer than 25 participants	\$150
General Educator In-service	3 hours	26 – 49 participants	\$200
General Educator In-service	3 hours	50 – 74 participants	\$300
General Educator In-service	3 hours	75 – 99 participants	\$400